



Education for your future. Sisterhood for life.

OFFICE OF FINANCIAL AID - 900 EAST WASHINGTON ST., GREENSBORO, NC 27401 - FINANCIAL_AID.EDU - (888) 370-8678 - FAX (336) 517-2204

Loan Adjustment Request

To make adjustments to loans you accepted, please complete and submit this form to the Office of Financial Aid. This process can take up to 10 business days. This adjustment may delay the disbursement of your loan. Please keep in mind adjustments will be processed based on federal guidelines, other aid received and remaining eligibility based on all schools attended during the current academic year. Both the Entrance Counseling and Master Promissory Note must be completed online at: www.studentloans.gov. We will contact you if we cannot process your request. Understand there is a limit to the amount of assistance you can receive every semester. All financial aid for the semesters following graduation will be cancelled and an Exit Counseling will be required online at www.studentloans.gov.

1. TO CANCEL AN ACCEPTED LOAN IN FULL:

___ I request to cancel my subsidized loan for:	_____ FALL and/or	_____ SPRING
___ I request to cancel my unsubsidized loan for	_____ FALL and/or	_____ SPRING
___ I request to cancel my Parent Plus Loan for	_____ FALL and/or	_____ SPRING
___ I request to cancel my Private Loan for	_____ FALL and/or	_____ SPRING

2. Please REDUCE my loan(s) as follows:

Note: All federal loans are disbursed equally over both Fall and Spring terms

___ Subsidized Federal Direct Loan	from: \$ _____	to: \$ _____
___ Unsubsidized Federal Direct Loan	from \$ _____	to: \$ _____
___ Parent PLUS Federal Direct Loan	from \$ _____	to \$ _____
___ Private Loan	from \$ _____	to \$ _____

Please Note: If your loan has already been disbursed and a refund has been issued to you either by mail or direct deposit, you are responsible for returning any funds needed to cover the balance on your student account as the result of your loan cancellation or reduction. Unpaid balances may cause a hold to be placed on your account and prevent future registration.

3. REQUEST TO RETURN FUNDS

I have a credit of federal or private loan funds and request that Bennett College return these funds to the lender on my behalf. **Please Note:** if your loan has already disbursed and a refund has been issued to you either by mail or direct deposit, you are responsible for returning any funds needed to cover the balance on your student account as the result of your loan cancellation or reduction. Unpaid balances may cause a hold to be placed on your account and prevent future registration.

Loan Type: _____ Amount: \$ _____ Semester: _____

My signature is acknowledgment that the above request(s) may result in a balance due based on adjustments to paid or unpaid loan disbursements.

Student Name: _____ **Student ID:** _____

Student Signature: _____ **Date:** _____

*** Parent Signature:** _____ **Date:** _____ (Only required for Parent PLUS Loan adjustments)

