

## Office of Financial Aid 2018-2019 Standard Verification Worksheet V1

Please return this form along with required documents via email ([financial\\_aid@bennett.edu](mailto:financial_aid@bennett.edu)), fax (336-517-2204) or mail to Bennett College Office of Financial Aid, 900 East Washington St., Greensboro, NC 27401. It is the student's responsibility to make sure all documentation is received by the Office of Financial Aid. Once documentation is received the Office of Financial Aid will compare information from your application (FAFSA) with this worksheet and your IRS Data. If there are differences between your application and the documents submitted, corrections may need to be transmitted to the federal processor. **Financial Aid will not be awarded until the verification process is complete.**

### WHAT YOU SHOULD DO:

1. We strongly encourage you (and your parents or spouse) to use the **IRS Data Retrieval Tool** on your FAFSA to transfer federal tax information directly from the IRS to your FAFSA. **If you choose not to use the IRS Data Retrieval Tool or are not eligible to use the IRS Data Retrieval Tool you MUST submit a Federal Tax Transcript.** To request a free transcript of your Federal tax return from the IRS, go to [www.irs.gov](http://www.irs.gov) or call 1-800-908-9946.
2. Complete all sections of this worksheet and provide the required signatures. **Do not leave any sections blank.**
3. **You are considered dependent if you were required to provide parental information on your FAFSA.**

### A. STUDENT INFORMATION

Last Name	First Name	M.I.	Social Security Number
Address (include apt. no.)			Date of Birth
City	State	Zip Code	Phone Number (include area code)

### B. FAMILY INFORMATION

Please check the box that indicates your current status. A student is considered dependent if she was required to provide parental data on the FAFSA. A student is considered independent if she was not required to provide parental data on the FAFSA.

**Check One:**

**DEPENDENT STUDENT**

List the people in your household excluding foster children. Include: (a) yourself, (b) your parent(s) (including stepparent) you used on the FAFSA (c) your parents' other children, (d) other people, **IF** your parents will provide more than half of their support from **July 1, 2018 through June 30, 2019.**

Also write in the name of the college for any household member, **excluding** your parent(s), who will be attending at least half time between July 1, 2018 and June 30, 2019, and will be enrolled in a degree, diploma, or certificate program. Attach additional sheets if necessary.

**INDEPENDENT STUDENT**

List the people in your household, excluding foster children. Include: (a) yourself, (b) your spouse, if married (c) your children, (d) other people, **IF** you or your spouse will provide more than half of their support from **July 1, 2018 through June 30, 2019.**

Also write in the name of the college for any household member who will be attending at least half time between July 1, 2018 and June 30, 2019, and will be enrolled in a degree, diploma, or certificate program. Attach additional sheets if necessary.

Full Name	Age	Relationship	College
		Self	Bennett College



Education for your future. Sisterhood for life.

### C. TAX FORMS AND INCOME INFORMATION (all applicants)

Tax filers, **if you did not use the IRS Data Retrieval Tool or were not eligible to use it**, YOU must include a copy of your **2016** IRS Federal Tax Transcript and all **2016** W-2 forms. *Please check the appropriate box(es) below.*

- Check here if you are attaching a **student** Federal Tax Transcript.
- Check here if you are attaching your **parent(s)** Federal Tax Transcript.
- Check here if you **will not** file and **are not required** to file a 2016 U.S. Income Tax Return.
- Check here if your parent(s) **will not file** and **are not required** to file a **2016** U.S. Income Tax Return.

**\*\*\* If you will not, and are not required, to file a 2016 U.S. Income Tax Return please complete Section D.**

### D. NON-TAX FILER INFORMATION

If you, the student, or your parent(s) did not and are not required to file a **2016** U.S. Income Tax Return complete the following. **Attach copies of all 2016 W-2 forms. In addition, you will need to complete and mail or fax Form 4506-T to the IRS.**

Income Source (s)	Student/Spouse Amount	Parent(s) Amount
	\$	\$
	\$	\$

### E. UNTAXED INCOME - Both tax filers and non-tax filers must complete this section.

Sources of Untaxed Income	Student/Spouse	Parent(s)
Child support <u>received</u>	\$	\$
Workman's Compensation	\$	\$
Money Received or paid on your behalf	\$	\$
Other:	\$	\$

### F. OTHER FINANCIAL INFORMATION

- Check the box below if someone in the student's household received benefits from the Supplemental Nutrition Assistance Program or SNAP (formerly known as food stamps) any time during the 2016 or 2017 calendar years.
  - One of the persons listed in Section B of this worksheet received SNAP benefits. Include a copy of the letter from your Government agency stating your eligibility for 2016 or 2017.
- Complete this section if you, your spouse (if married) or parents (if dependent) paid child support in 2016 and provide official documentation of the amount that was paid.

**Do not include support paid for children listed in Section B of this form.**

Name of Person Who Paid Child Support	Name of Person to Whom Child Support Was Received	Name of Child for Whom Support Was Paid	Amount of Child Support Paid in 2016
			\$
			\$
			\$
			\$

### G. SIGN THIS WORKSHEET

Each person signing this form certifies that all the information reported on it is complete and correct. **Warning:** If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature (If student is dependent)

\_\_\_\_\_  
Date

